

**Wingfield Parish Council Meeting Minutes****[5/16]****Wednesday, 12<sup>th</sup> August 2016 at Wingfield Barns**

	<b>Action</b>
<p><b>Subject: Scheduled Parish Council Meeting</b></p> <p><b>Present: Councillors</b> – Michael Allmey, Michael Harvey, Lee Smith Tony Jolly, &amp; Sarah Young</p> <p><b>Absentees</b> – Guy Mathias &amp; David Jenvey sent their apologies</p> <p><b>Residents</b> – Two</p> <p><b>District Councillor</b> – Elizabeth Gibson Harries sent her apologies</p> <p>.</p> <p><b>Declaration of interest</b> – none</p>	
<p><b>Wingfield Green</b></p> <p>The proposal to clear the undergrowth invading the Green was approved unanimously.</p> <p>PC to inform the residents of the Castle when the details and dates are finalised.</p>	<p>Clerk to contact Barry Day for site visit and quote</p> <p>Clerk to draft letter</p>
<p><b>Website</b></p> <p>The PC website is now up and running, fulfilling the Council's legal requirements for transparency</p>	<p>Clerk &amp; MA to maintain the site</p>
<p><b>Broadband</b></p> <p>An invitation for residents to register their problems with the broadband service on the website will be made in the next edition of the Village Voice. This evidence will be used to maintain pressure on BT and Suffolk Better Broadband</p>	<p>Clerk to action</p>
<p><b>Road signage</b></p> <p>The Abbey Road direction sign and the Earsham Street road sign need to be replaced. The Earshan St double bend sign also needs to be moved to a more appropriate site.</p>	<p>Clerk to contact SCC Highways Dept</p>
<p><b>Road surfaces</b></p> <p>The surface opposite Castle Farm and Dyers Cottage specifically needs attention as does the potholes on Low Rd, Earsham St &amp; Abbey Rd.</p>	<p>As above</p>
<p><b>Essex Water</b></p> <p>Building materials belonging to the water board remain on the Green</p>	<p>Clerk to arrange removal.</p>
<p><b>2016/17 Budget</b></p> <p>This was presented and approved, proposed by MH and seconded b</p> <p><b>The meeting closed at 8.15pm</b></p> <p><b>The next PC meetings are scheduled for October 7<sup>th</sup> and December 2<sup>nd</sup>, 2016. Both will be held at Wingfield Barns (Studio 4) and start at 7.30pm</b></p>	
<b>Signed</b>	<b>Dated</b>