

# Wingfield Parish Council Meeting Minutes

[3/16]

Wednesday, 23<sup>rd</sup> March 2016 at Syleham & Wingfield Village Hall

	<b>Action</b>
<p><b>Subject: Scheduled Parish Council Meeting</b></p> <p><b>Present: Councillors</b> – Michael Harvey, Lee Smith Tony Jolly &amp; Mike Allmeyt  <b>Absentees</b> – Guy Mathias, Sarah Young &amp; David Jenvey                      who sent their apologies</p> <p><b>MSDC councillor</b> – Elizabeth Gibson-Harries</p> <p><b>Residents</b> – Three</p> <p><b>Declaration of interest</b> – none</p>	
<p><b>Approval of Minutes:</b> Minutes for the previous meetings of January 27<sup>th</sup>, 2016 were approved, proposed by LS and seconded by AJ</p>	
<p><b>MSDC Report</b>                      EG-H detailed:</p> <ul style="list-style-type: none"> <li>• She had spoken to Guy MacGregor at SCC re: state of our roads. Our new contact at SCC Highways is Stephen Yates</li> <li>• Planning for the Castle Farm development has been approved with historical building conditions.</li> <li>• MSDC is awaiting an imminent statement on devolution re: the merging of Cambs, Norfolk &amp; Suffolk into a unitary body with its own Mayor</li> <li>• Monies are now available to fund the building of affordable homes</li> <li>• The lifting of agricultural ties is being discussed with MSDC Planning Dept</li> <li>• Essex &amp; Suffolk Water have been asked to remove contractor’s materials from Castle Crescent.[subsequently found to be on the Green awaiting dry weather conditions for installation]</li> <li>• The provision of a sand/grit box for Castle Crescent Green will have to be paid for by the Parish Council</li> </ul>	<p>Clerk has written to MSDC re: the tie on Royden House                      Clerk contacted E&amp;SWB</p> <p>Clerk to investigate cost</p>
<p><b>Parish Council Agenda</b></p> <ul style="list-style-type: none"> <li>• The 2016/17 precept was approved, proposed by LS and seconded by MA</li> <li>• Suffolk Better Broadband Programme is having a public consultation in April. It was agreed to make a submission on behalf of the village.</li> <li>• Waveney Trees to be contacted for removal of saplings on the Green as agreed at the last meeting</li> <li>• Construction of flower beds on Castle Crescent Green to go ahead</li> <li>• The grant for a bench on Vicarage Road has been made by MSDC [£450]</li> </ul>	<p>Clerk to organise</p> <p>Clerk to contact</p> <p>Clerk to chase                      AJ to find and Clerk to purchase</p>
<p><b>Finances</b></p> <ul style="list-style-type: none"> <li>• Cheques for the Clerks fees and expenses (No 503-£286) &amp; HMRC (No 504-£91) were proposed by LS &amp; seconded by AJ.</li> </ul>	

**The meeting closed at 9.30pm**  
**The next PC meeting is scheduled for March 18th 2016 at 7.30pm at**  
**Wingfield Barns (Studio 4)**

**Signed**

**Dated**

**COUNCIL WINGFIELD PARISH  
ANNUAL MEETING  
18th May 2016 at Wingfield Barns [Studio 4]  
7.30pm**

## **Agenda**

### **Annual Parish Meeting**

- Chairman's welcome
- Chairman's report
- Organisation reports:
  - MSDC
  - Police
  - Wingfield Barns
- Open discussion of parish affairs

### **Parish Council Meeting**

#### **Chairman's welcome**

- Apologies for absence
- Signing of minutes of the meeting of March 23rd as a true record
- Receipt of any members declaration of interest in any items on the agenda

#### **Election of Chairman & Vice Chairman for 2016/17**

#### **Clerk's Report**

- Status of matters arising in minutes of March 23rd meeting
- Presentation of 2015/16 Audit for approval
- Status of bank balance
- Authorisation of cheques for signature
- Receipt and approval of payments received since last meeting (if any)

#### **Councillor Forum**

Matters to be brought to the attention of the Council

#### **Next Meeting**

Scheduled meeting – 7.30pm, July 20<sup>th</sup>, 2016 at Wingfield Barns